

House Ways and Means Committee Requests Outline

- 1) List of key officials attending the hearing with contact information for each
 - a. Dr. Cedric Adderley, President
cadderley@scgsah.org
864-282-3785
 - b. Betsy Beam, Vice President of Finance and Administration
betsybeam@scgsah.org
864-282-3738
- 2) Organizational Chart (Attachment I)
- 3) **One-pager that outlines your budget and proviso requests and any other important information of which you would like the members to be aware.** (Attachment II)
- 4) Accountability Report Summary. Please do not include the accountability report in its entirety (Attachment III)
- 5) **Budget Request Summary in priority order - this should include your 'other' and federal fund adjustments** (Attachment IV)
- 6) Official Budget Request in its entirety - this should be the most recent version provided to EBO (Attachment V)
- 7) **Proviso Request Summary** None requested (Attachment VI)
- 8) **All of your agency's provisos in your section along with others that relate to your agency - please note action requested with each proviso** (Attachment V1)
- 9) Carry forward information, please provide this from SCEIS (Attachment VII)
- 10) FTE Breakdown (Attachment VIII)
- 11) Any other information your agency wishes to provide

Highlighted Items (3, 5, 7, and 8) in Section One all other materials in Section Two

SCGSAH move from SCDE to Department of Administration - \$260,590

Pursuant to Proviso 1.100 - SCGSAH received an initial annual cost estimate from the Department of Administration that the costs for provision of these services would be \$260,590.

***Residence Hall Renovation and Upgrades - \$10,000,000**

Smith Residence Hall is the single campus housing facility with a capacity of 238 students. The structure opened in 1999 and was last renovated in a cycle completed in 2010. There have been minor improvements with regard to ADA compliance in the residence hall to date, but considering the level of accessibility and security for expanded populations, it is necessary to bring accessibility up to the expected standard throughout the campus and provide updated facilities.

***Dining Hall Renovation and Upgrades - 1,025,900**

The SCGSAH dining hall is rated to accommodate only 75 people. The combination of a student population of 238 and approximately 75 employees that dine daily exceeds the hall's capacity. The current dining facilities are not easily usable by students with mobility challenges. In 2016, plans were developed and Aramark donated \$210,000 toward the expansion. Costs were updated totaling \$1,235,900 minus the \$210,000 donation leaving a \$1,025,900 request.

Athletic & Activities Coordinator – \$80,774

For many years, planning for athletic and physical opportunities has been added to various employee's job duties. The school seeks to grow its physical activity offerings to better meet the needs of students and attract new students. This includes intramural offerings, outdoor recreational activities, and fitness programs. (Supported by DOA-HR)

Digital Resource Coordinator – \$77,861

Based on 82% increase in demand for digital resources a Coordinator is needed. The position will implement digital and virtual resources to be launched for teachers and students statewide. These resources include instructional videos, web-based interactive learning workbooks/learning experiences, and arts education experiences. The position will also provide direct teaching outreach services to students in media arts. (Supported by DOA-HR)

Increase in Faculty/Staff Positions - \$0

SCGSAH has been able to absorb the cost of the salaries and employer-related contributions for 3 full-time positions that fill critical roles on the campus. As student and campus needs have grown we have become increasingly dependent on these positions to provide critical support for campus operations. (Supported by DOA-HR)

Non-Instructional Staff Salary Increase to Mirror Annual Teacher STEP increase - \$65,503

Proviso 1A.4 directs the SCGSAH to adjust the pay of all instructional personnel to the appropriate salary provided by the salary schedules of the school district in which the agency is located. Greenville County schedules include a STEP increase of approximately 2% for every year of additional experience for teachers. SCGSAH has no taxing authority to fund annual STEP increases and relies on state appropriation. A comparable number of employees are non-instructional and are not afforded the guaranteed increase provided for instructional personnel. (Supported by DOA-HR)

***Gymnasium Renovation and upgrade - \$400,000**

The campus gymnasium serves as a multipurpose instructional space and is utilized for many campus activities on nearly a daily basis. The gym was constructed in 2000 and the condition of the floor is a safety issue with a 'divot' in the main court area. Plans are to upgrade the floor to a rubberized surface to support needs in the dance and drama departments for modern dance and movement classes. The upgrading of cost-efficient safety lighting and bleachers for shared space would allow additional space conversation.

Field Liaison X Five (Program Coordinator I), \$264,046

For several years SCGSAH has continued to absorb the cost of the salaries and employer-related contributions for 5 full-time positions. These front-line Liaisons are vital for recruitment and personal relationships with schools in all 46 counties and have worked in a temporary status for several years. The request is to move these positions from 10 to a 12-month permanent status for each position. (Supported by DOA-HR)

Sustainability for SC Arts Grow - \$295,000

The SCGSAH seeks to sustain its *Spark: Inspiring Tomorrow's Readers Through Drama* initiative beyond the three years supported by the ESSER III grant award. The continued partnership with the SCDE and SC Arts Commission will extend the year-round arts integrated program using drama for literacy beyond the initial 30 schools. Five FTE are requested to embed actor-teachers in Palmetto Literacy Project Schools around the state where they will work to integrate drama and story into the daily / after-school curriculums and summer Read to Succeed intensives.

**Repeat from prior Budget submissions*

Agency Name:	Humanities
Agency Code:	H640
Section:	9

SCGSAH

Attachment IV

BUDGET REQUESTS			FUNDING					FTES				
Priority	Request Type	Request Title	State	Federal	Earmarked	Restricted	Total	State	Federal	Earmarked	Restricted	Total
1	B1 - Recurring	SCGSAH Move from SCDE to Department of Administration (Proviso 1.100)	260,590	0	0	0	260,590	0.00	0.00	0.00	0.00	0.00
2	C - Capital C - Capital	Residence Hall Renovation	10,000,000	0	0	0	10,000,000	0.00	0.00	0.00	0.00	0.00
3	C - Capital C - Capital	Dining Hall Expansion and Furniture Replacment	1,025,900	0	0	0	1,025,900	0.00	0.00	0.00	0.00	0.00
4	B1 - Recurring	Athletic and Activities Coordinator	80,774	0	0	0	80,774	1.00	0.00	0.00	0.00	1.00
5	B1 - Recurring	Digital Resource Coordinator	77,861	0	0	0	77,861	1.00	0.00	0.00	0.00	1.00
6	B1 - Recurring	Increase FTE positions: 3 unclassified positions	0	0	0	0	0	3.00	0.00	0.00	0.00	3.00
7	B1 - Recurring	Staff Salary to Mirror Teacher STEP increase (1.5%)	65,503	0	0	0	65,503	0.00	0.00	0.00	0.00	0.00
8	C - Capital C - Capital	Gymnasium Renovation Upgrade	400,000	0	0	0	400,000	0.00	0.00	0.00	0.00	0.00
9	B1 - Recurring	Field Liaison-5 Positions from Temp to Perm	264,046	0	0	0	264,046	5.00	0.00	0.00	0.00	5.00
10	B1 - Recurring	Outreach Program Sustainability	295,000	0	0	0	295,000	5.00	0.00	0.00	0.00	5.00
TOTALS			12,469,674	0	0	0	12,469,674	15.00	0.00	0.00	0.00	15.00

General Appropriations Bill H.4100 of 2022 No Proviso Changes Requested

SCGSAH Attachment VI

Proviso	Year	Description	Comment
Proviso 1.7 and 1.28	FY 21-22	Unexpended balance on June 30th by be carried forward	See Attachment VII
Proviso 1.22	FY 21-22	Administrative Policy for Annual and Sick leave for faculty and staff	SCGSAH follows State HR guidelines for all employees
Proviso 1.29	FY 21-22	Publish fee schedule on website	Meal Plan and Residential Fee published on website (updated annually) at: scgsah.org/fees
Proviso 1.32	FY 21-22	Authorized to Employ Non-Certified Teachers in literary, visual and performing arts subject areas	14 of 16 Academic Faculty are Certified; 26 of 26 Arts Faculty are non-certified
Proviso 1.44	FY 21-22	Ensurance/proof that a parent or guardian is a legal resident of South Carolina	Certification Signature on the application of South Carolina residence and Admissions Team verifies any discrepancies with additional proof of residency
Proviso 1.59	FY 21-22	School Districts to permit access to students; SCGSAH to report on the results of the informational access efforts	Report mailed to Committees on 6/21/21 (Attachment XIII)
Proviso 1.100	FY 21-22	Transfer Plan from SCDE to Department of Administration	On-going meetings with Dept of Education and Dept of Administration for compliance with transfer. Report emailed and mailed to Committees on 11/29/21 (Attachment IX)
Proviso 1.105	FY 21-22	Partisanship Curriculum	No instruction has been provided or funded to teach, train, instruct any of the 8 prohibitions outlined in this Proviso
Proviso 1.108	FY 21-22	Mask Mandate Prohibition	Students and employees are not required to wear a facemask.
Proviso 1A.4	FY 21-22	Authorized to increase the salaries of instructional personnel by an amount equal to the percentage increase given by the School District in which they are both located	Salary of teachers based on Greenville County scale to include Annual STEP increase
Proviso 1A.9	FY 21-22	Teacher Supplies Payment of \$275	Payment request for 42 teachers submitted on 8/20/21
Proviso 1A.62	FY 21-22	National Board Certification Incentive for teachers	Nine faculty are Nationally Board Certified and received payments ranging from \$7,500 to \$2,500 for a total of \$57,500.00
Proviso 117.33	FY 21-22	Report on outstanding debt and methods used to collect	Submitted via mail and email on 2/5/21 (Attachment XI)
Proviso 117.44	FY 21-22	Facility Rental Fees (Carry Over allowed)	No facility rentals fees were collected
Proviso 117.71	FY 21-22	Report on aggregate amounts of fines and fees that were collected by the agency	Mailed to Committees on 8/30/21 and published on SCGSAH.org website on same date (Attachment XII)
Proviso 117.80	FY 21-22	Agency to report to the State Fiscal Accountability Authority on any other accounts containing public funds that are not included in SPIRS or SCEIS	No other accounts not included in SPIRS or SCEIS

NO PROVISIO CHANGES REQUESTED

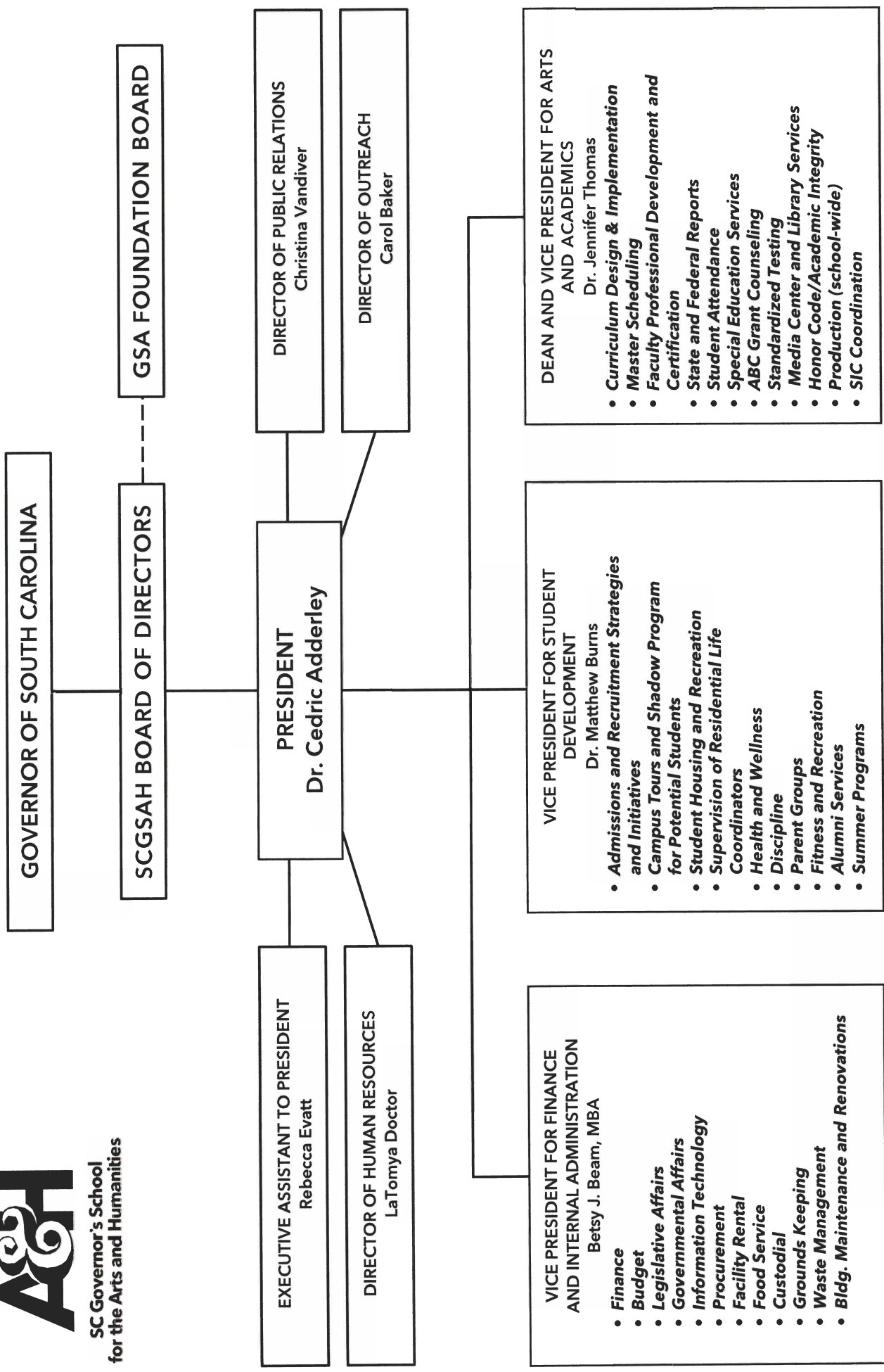
South Carolina Governor's School for the Arts and Humanities

Section Two

Additional Attachments



SC Governor's School
for the Arts and Humanities



ACCOUNTABILITY REPORT SUMMARY: FY 2020-2021

In spite of the many challenges of the 2020-2021 academic year, the SC Governor's School for the Arts and Humanities provided a robust experience filled with great opportunities, innovations, and meaningful collaborations. The overall success of this truly unique year, with hybrid classes, short-term student residencies, and a full return to in-person classes was a testament to the commitment and dedication of the entire Governor's School community and a shining example of the high level of artistic and academic excellence that is evident in the success measures and accomplishments highlighted below.

Academic success measures include the following:

- SAT, ACT and AP scores that place the Governor's School significantly above state and national averages for these measures
- 47 of our 112 seniors (42%) were inducted into the National Honor Society
- 158 of 227 students enrolled in an AP course
- Numerous academic honors were given to
 - 16 students who were named AP Scholars, including 14 with Honors and 5 with Distinction
 - 23 students who were named Palmetto Fellows
 - 42 (additional) students who met eligibility requirements for the Life Scholarship
 - 1 student was named a National Merit Finalist
 - 24 students who were named Academic Achievement Award Scholars
- A 100% graduation rate, with 109 of 112 seniors applying successfully to a college, university, or professional dance program.

Every year, the Governor's School is recognized by local and national organizations for **student arts achievements**. This year, our young artists received the following honors:

- **Creative Writing** students earned recognition at the Scholastic Writing Awards Region-at-Large Competition, winning over 140 keys. A senior was also one of eight Gold Key Portfolio Winners in the national Scholastic competition, earning a well-deserved \$10,000 scholarship. Students also earned recognition from YoungArts this year, and published widely, winning writing contests at Bennington College and Ringling College.
- **Dance** seniors (only twelve) received 46 acceptances from recognized university dance programs, trainee programs, and summer intensives. All twelve students were inducted into the National Honor Society for Dance Arts. Although dance performances and competitions were limited this year, our students earned scholarships and accolades at Grand Jete, including first, second, and third place in Senior Ballet, and first place in Modern/Contemporary Dance.
- **Drama** seniors excelled in the YoungArts competition, with two earning finalist recognition (only 19 nationally) and one receiving a Merit Award. The two finalists were also nominated as US Presidential Scholars in the Arts. They also auditioned successfully at top-tier college theatre programs.

- **Music** students placed in regional and national competitions throughout the year. One student was the SC winner and the Division Alternate in the Music Teachers National Association's Senior Performance Competitions. A senior cellist won the Carolina Youth Symphony's Concerto Competition. Six vocalists were regional and SC Honors Recital winners in the competition sponsored by the National Association for the Teachers of Singing. Two of these singers won the NATS Spotlight on Women Composers Award, and one student was a finalist in the nation William Warfield Competition for High School Singers. The Cello Studio received an invitation to lead a presentation as part of this year's Tennessee Cello Workshop, a national conference for professional and pre-professional cellists. Even with reduced performance opportunities due to safety restrictions, students in residency gave chamber and solo concerts, a stunning senior showcase concert, recorded audition materials, and played with local organizations including the Carolina Youth Symphony and the Greenville County Youth Orchestra.
- **Visual Arts** students earned significant recognition in the Scholastic Art Awards, winning a total of 41 Region-at-Large keys and honorable mentions, along with 2 Gold Medals and 1 Silver Medal in the national competition. A senior also won a Gold Medal American Visions Award in the national competition, and two students had work selected for the exhibition in the Artfields Junior competition. One student was a 2021 Merit Award winner in the YoungArts competition. Students also had juried exhibitions and won awards at the 31st Annual Upstate High School Art Exhibition.

Governor's School faculty and staff continued to pursue professional development, stay up-to-date on innovations and trends in education and art disciplines, and share their areas of expertise as presenters and adjudicators. During the 2020-2021 school year, our employees:

- Presented at events held by the 2020 Arts Schools Network Conference...
- Served as panelists for ARTalk with the Greenville Center for Creative Arts, Public Education Partners, Greenville Society for Human Resource Management..
- Represented the school as leaders with organizations such as the American Association of Teachers of German, Environmental Education Association of SC, Board of Governors of SC Academy of Authors, Public Education Partners and the Contemporary Print Collective.
- Directed and hosted statewide virtual events for students such as the Grand Jeté student ballet competition, SCMEA Region Orchestra Audition Workshop,..

As practicing artists and scholars, the Governor's Schools' faculty continued to pursue their professional career endeavors in the following ways:

- **Creative Writing faculty** published works that were featured by the *Atlanta Journal Constitution*, Chattanooga Public Radio and Hub City Writers Project. They also received honors in the Shelf Unbound Indie Book Competition, 2020 Pencraft Awards, Larry Brown Short Story Award and The Independent Press Awards. Faculty were featured guests at virtual and in-person public book readings regionally.
- **Dance faculty** held the first virtual Grand Jeté, South Carolina's premier student ballet competition, with 46 dance participants and 13 dance conservatory, university

and trainee program recruiters. Through this competition, faculty foster connections within the South Carolina dance community and a network of national dance programs.

- **Drama faculty** created a virtual workshop entitled Developing Production Concepts for Shakespeare Plays and led live workshops in Atlanta and Charleston.
- **Music faculty** performed as the principal violist, flutist, hornist and assistant principal cellist, double bassist and trumpeter with the Greenville Symphony Orchestra. They also led a free SCMEA Region Orchestra Audition Workshop for string students from across the state.
- **Visual Arts faculty** exhibited their artwork at the Upstairs Artspace Gallery (Tryon, NC), Lander University Fine Arts Gallery (Greenwood, SC), Sheffield Wood Gallery (Greenville, SC), Art & Light Gallery (Greenville, SC), AC Hotel Greenville, and Blue Spiral (Asheville, NC). Work was also featured in *Carolina Arts* magazine. A faculty member unveiled a large commissioned work in a prominent location in downtown Greenville commemorating blues artist Josh White.

Collaborative teaching and learning are among the school's core belief statements, as students and faculty see the links between and among their areas of focus in the arts and academics. The Drama and Creative Writing departments continue to collaborate by having student actors perform scripts written by the creative writers. This year, these readings were filmed and shared live with the public. Visual Arts faculty spent time in marine science classes to give students a basic drawing lesson so they can visually record what they see from dissection and using microscopes. These multidisciplinary artistic experiences give our graduates important skills for the 21st century artist, equipping them to work with creatives of all types to do their best work.

Due to the pandemic and the inability to provide in-person **outreach programs** throughout the state, the Office of Outreach developed a series of free virtual and backpack-style arts resources that teachers could use in the classroom. These resources reached 38,579 individuals in 33 counties; more than double from the previous year. The Office of Outreach also formed a new partnership with the SC Afterschool Alliance which will allow the Governor's School to reach more students through afterschool and summer programs.

Given our core belief in **service learning**, the Governor's School recognizes that students benefit from an active environment that supports community giving and support. For the 2020-2021 year, through our Connecting Arts Through Service (C.A.T.S.) club, students found creative ways to connect with the community in service projects throughout the year. Using the IPARD method for planning, implementing, and assessing the needs for and impact of their work, 16 students completed 160 impact hours working with a variety of nonprofit organizations and agencies.

The Governor's School's **summer programs** were hosted in-person at a reduced capacity to comply with COVID-19 protocols for social distancing. Approximately 300 students participated in our three overnight programs—Arts Odyssey, Academy, and Summer Dance.

This year, the Governor's School participated for a second time in the **Gallup Poll of Student Engagement** in a research project sponsored by Palmetto State Arts Education, the SC Arts Commission, and the Arts in Basic Curriculum project. The Arts Commission is investigating

Hope and Engagement levels in arts-rich schools as compared to other schools who participated in the poll. For two years, including the mid-pandemic December 2020 results, Governor's School students ranked their engagement levels significantly higher than those from other schools and districts in our state and nation-wide. These results have also guided meaningful reflection in our school on the priorities for reopening fully next year. Gallup data shows a strong correlation between engagement, academic achievement, and college/career readiness.

Agency Name:	Governor's School for Arts and Humanities		
Agency Code:	H640	Section:	9



SCGSAH

Attachment V

Fiscal Year FY 2022-2023**Agency Budget Plan****FORM A - BUDGET PLAN SUMMARY**

OPERATING REQUESTS <i>(FORM B1)</i>	For FY 2022-2023, my agency is (mark "X"):	
	<input checked="" type="checkbox"/>	Requesting General Fund Appropriations.
	<input type="checkbox"/>	Requesting Federal/Other Authorization.
	<input type="checkbox"/>	Not requesting any changes.
NON-RECURRING REQUESTS <i>(FORM B2)</i>	For FY 2022-2023, my agency is (mark "X"):	
	<input checked="" type="checkbox"/>	Requesting Non-Recurring Appropriations.
	<input type="checkbox"/>	Requesting Non-Recurring Federal/Other Authorization.
	<input type="checkbox"/>	Not requesting any changes.
CAPITAL REQUESTS <i>(FORM C)</i>	For FY 2022-2023, my agency is (mark "X"):	
	<input checked="" type="checkbox"/>	Requesting funding for Capital Projects.
	<input type="checkbox"/>	Not requesting any changes.
	<input type="checkbox"/>	
PROVISOS <i>(FORM D)</i>	For FY 2022-2023, my agency is (mark "X"):	
	<input type="checkbox"/>	Requesting a new proviso and/or substantive changes to existing provisos.
	<input type="checkbox"/>	Only requesting technical proviso changes (such as date references).
	<input checked="" type="checkbox"/>	Not requesting any proviso changes.

Please identify your agency's preferred contacts for this year's budget process.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
PRIMARY CONTACT:	Betsy J Beam	(864) 282-3738	betsybeam@scgsah.org
	Dr. Cedric Adderley	(864) 282-3785	cadderley@scgsah.org
SECONDARY CONTACT:			

I have reviewed and approved the enclosed FY 2022-2023 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

	<u>Agency Director</u>	<u>Board or Commission Chair</u>
SIGN/DATE:		
TYPE/PRINT NAME:	Dr. Cedric Adderley, President	Chad Prosser, Board Chairman

This form must be signed by the agency head – not a delegate.

Agency Name:	Governor's School for Arts and Humanities
Agency Code:	H640
Section:	9

BUDGET REQUESTS			FUNDING					FTES				
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Agency Code:	H640	Section:	9

FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	1
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	SCGSAH Move from SCDE to Department of Administration (Proviso 1.100) <i>Provide a brief, descriptive title for this request.</i>																						
AMOUNT	General: \$260,590 Federal: \$0 Other: \$0 Total: \$260,590 <i>What is the net change in requested appropriations for FY 2022-2023? This amount should correspond to the total for all funding sources on the Executive Summary.</i>																						
NEW POSITIONS	0.00 <i>Please provide the total number of new positions needed for this request.</i>																						
FACTORS ASSOCIATED WITH THE REQUEST	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="text-align: left; padding: 2px;">Mark "X" for all that apply:</th> </tr> <tr><td style="width: 30px; text-align: center; padding: 2px;"><input type="checkbox"/></td><td style="padding: 2px;">Change in cost of providing current services to existing program audience</td></tr> <tr><td style="text-align: center; padding: 2px;"><input type="checkbox"/></td><td style="padding: 2px;">Change in case load/enrollment under existing program guidelines</td></tr> <tr><td style="text-align: center; padding: 2px;"><input type="checkbox"/></td><td style="padding: 2px;">Non-mandated change in eligibility/enrollment for existing program</td></tr> <tr><td style="text-align: center; padding: 2px;"><input type="checkbox"/></td><td style="padding: 2px;">Non-mandated program change in service levels or areas</td></tr> <tr><td style="text-align: center; padding: 2px;"><input checked="" type="checkbox"/></td><td style="padding: 2px;">Proposed establishment of a new program or initiative</td></tr> <tr><td style="text-align: center; padding: 2px;"><input type="checkbox"/></td><td style="padding: 2px;">Loss of federal or other external financial support for existing program</td></tr> <tr><td style="text-align: center; padding: 2px;"><input type="checkbox"/></td><td style="padding: 2px;">Exhaustion of fund balances previously used to support program</td></tr> <tr><td style="text-align: center; padding: 2px;"><input type="checkbox"/></td><td style="padding: 2px;">IT Technology/Security related</td></tr> <tr><td style="text-align: center; padding: 2px;"><input type="checkbox"/></td><td style="padding: 2px;">Consulted DTO during development</td></tr> <tr><td style="text-align: center; padding: 2px;"><input type="checkbox"/></td><td style="padding: 2px;">Related to a Non-Recurring request – If so, Priority #</td></tr> </table>	Mark "X" for all that apply:		<input type="checkbox"/>	Change in cost of providing current services to existing program audience	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program	<input type="checkbox"/>	Non-mandated program change in service levels or areas	<input checked="" type="checkbox"/>	Proposed establishment of a new program or initiative	<input type="checkbox"/>	Loss of federal or other external financial support for existing program	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program	<input type="checkbox"/>	IT Technology/Security related	<input type="checkbox"/>	Consulted DTO during development	<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority #
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<input type="checkbox"/>	Public Infrastructure and Economic Development																						
<input type="checkbox"/>	Government and Citizens																						
ACCOUNTABILITY OF FUNDS	<div style="border: 1px solid black; padding: 10px; min-height: 100px;"> Proviso 1.100 </div> <i>What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?</i>																						
RECIPIENTS OF FUNDS	<div style="border: 1px solid black; padding: 10px; min-height: 100px;"> The Department of Administration would be the sole recipient of these funds as the fiscal agent for SCGSAH. </div> <i>What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?</i>																						
	Pursuant to Proviso 1.100 (SDE: Governor's Schools Transfer Plan) The Governor's School for the Arts and Humanities and the Governor's School for Science and Mathematics shall each work with the Department of Administration, Executive Budget Office, in consultation with the Department of Education, to develop a plan to operate their																						

**JUSTIFICATION OF
REQUEST**

school independently from the Department of Education. The plans should include, but are not limited to, proposed program structure, the amount of personal services, operating expenses, and employer contributions funding which will be transferred from the Department of Education, and personnel required to perform human resource and accounting functions. SCGSAH received an initial annual cost estimate from the Department of Administration that the costs for provision of these services would be \$260,590.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Governor's School for Arts and Humanities		
Agency Code:	H640	Section:	9

FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	4
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Athletic and Activities Coordinator
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Provide a brief, descriptive title for this request.

AMOUNT	General: \$80,774 Federal: \$0 Other: \$0 Total: \$80,774
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What is the net change in requested appropriations for FY 2022-2023? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	1.00
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply: <input type="checkbox"/> Change in cost of providing current services to existing program audience <input type="checkbox"/> Change in case load/enrollment under existing program guidelines <input type="checkbox"/> Non-mandated change in eligibility/enrollment for existing program <input type="checkbox"/> Non-mandated program change in service levels or areas <input checked="" type="checkbox"/> Proposed establishment of a new program or initiative <input type="checkbox"/> Loss of federal or other external financial support for existing program <input type="checkbox"/> Exhaustion of fund balances previously used to support program <input type="checkbox"/> IT Technology/Security related <input type="checkbox"/> Consulted DTO during development <input type="checkbox"/> Related to a Non-Recurring request – If so, Priority #
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STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective: <input checked="" type="checkbox"/> Education, Training, and Human Development <input type="checkbox"/> Healthy and Safe Families <input type="checkbox"/> Maintaining Safety, Integrity, and Security <input type="checkbox"/> Public Infrastructure and Economic Development <input type="checkbox"/> Government and Citizens
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ACCOUNTABILITY OF FUNDS	<p>This request is aligned with Strategy I, goal 1, tactics 1, 2, and 3 of the institutional long-range strategic plan 2020-2025. Measures also include alignment with goals 1 and 2; strategies 1.1; 1.2; 2.1; 2.3 and measures 1.1.4; 1.2.2; 2.1.1; and 2.3.3 of the 2020-2021 Accountability Report.</p> <p>In compliance with the expectations for the SCGSAH Strategic Plan, this funding request will be evaluated annually and included in the formal assessment plan submitted to the Board of Directors. Measures of success include student participation in athletic activities, new student recruitment, and success in student health initiatives. Additional measures include expansion of diversity in full-time permanent employee base.</p>
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What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS	Funding for a new position
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

**JUSTIFICATION OF
REQUEST**

As a residential school, having a robust campus life environment is an essential component of our commitment to students. For many years, planning for athletic and physical opportunities has been added to various employee's job duties. The school seeks to grow its physical activity offerings to better meet the needs of current students as well as attract new students. This includes intramural offerings, outdoor recreational activities, and fitness programs. In meeting the needs of the whole child as outlined in our school values, these elements are crucial to our long-term success.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Governor's School for Arts and Humanities		
Agency Code:	H640	Section:	9

FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	5
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Digital Resource Coordinator
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Provide a brief, descriptive title for this request.

AMOUNT	<p>General: \$77,861</p> <p>Federal: \$0</p> <p>Other: \$0</p> <p>Total: \$77,861</p>
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What is the net change in requested appropriations for FY 2022-2023? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	1.00
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	<p>Mark "X" for all that apply:</p> <table style="width: 100%;"> <tr><td><input type="checkbox"/></td><td>Change in cost of providing current services to existing program audience</td></tr> <tr><td><input type="checkbox"/></td><td>Change in case load/enrollment under existing program guidelines</td></tr> <tr><td><input type="checkbox"/></td><td>Non-mandated change in eligibility/enrollment for existing program</td></tr> <tr><td><input type="checkbox"/></td><td>Non-mandated program change in service levels or areas</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>Proposed establishment of a new program or initiative</td></tr> <tr><td><input type="checkbox"/></td><td>Loss of federal or other external financial support for existing program</td></tr> <tr><td><input type="checkbox"/></td><td>Exhaustion of fund balances previously used to support program</td></tr> <tr><td><input type="checkbox"/></td><td>IT Technology/Security related</td></tr> <tr><td><input type="checkbox"/></td><td>Consulted DTO during development</td></tr> <tr><td><input type="checkbox"/></td><td>Related to a Non-Recurring request – If so, Priority #</td></tr> </table>	<input type="checkbox"/>	Change in cost of providing current services to existing program audience	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program	<input type="checkbox"/>	Non-mandated program change in service levels or areas	<input checked="" type="checkbox"/>	Proposed establishment of a new program or initiative	<input type="checkbox"/>	Loss of federal or other external financial support for existing program	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program	<input type="checkbox"/>	IT Technology/Security related	<input type="checkbox"/>	Consulted DTO during development	<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority #
<input type="checkbox"/>	Change in cost of providing current services to existing program audience																				
<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines																				
<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program																				
<input type="checkbox"/>	Non-mandated program change in service levels or areas																				
<input checked="" type="checkbox"/>	Proposed establishment of a new program or initiative																				
<input type="checkbox"/>	Loss of federal or other external financial support for existing program																				
<input type="checkbox"/>	Exhaustion of fund balances previously used to support program																				
<input type="checkbox"/>	IT Technology/Security related																				
<input type="checkbox"/>	Consulted DTO during development																				
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority #																				

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	<p>Mark "X" for primary applicable Statewide Enterprise Strategic Objective:</p> <table style="width: 100%;"> <tr><td><input checked="" type="checkbox"/></td><td>Education, Training, and Human Development</td></tr> <tr><td><input type="checkbox"/></td><td>Healthy and Safe Families</td></tr> <tr><td><input type="checkbox"/></td><td>Maintaining Safety, Integrity, and Security</td></tr> <tr><td><input type="checkbox"/></td><td>Public Infrastructure and Economic Development</td></tr> <tr><td><input type="checkbox"/></td><td>Government and Citizens</td></tr> </table>	<input checked="" type="checkbox"/>	Education, Training, and Human Development	<input type="checkbox"/>	Healthy and Safe Families	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security	<input type="checkbox"/>	Public Infrastructure and Economic Development	<input type="checkbox"/>	Government and Citizens
<input checked="" type="checkbox"/>	Education, Training, and Human Development										
<input type="checkbox"/>	Healthy and Safe Families										
<input type="checkbox"/>	Maintaining Safety, Integrity, and Security										
<input type="checkbox"/>	Public Infrastructure and Economic Development										
<input type="checkbox"/>	Government and Citizens										

ACCOUNTABILITY OF FUNDS	<p>This request is aligned with Strategy I, goal 1, tactic 3 and Strategy II, goal 4, tactic 2 of the institutional long-range strategic plan 2020-2025. Measures also include alignment with goal 2, strategies 2.1; 2.2; 2.3; and measures 2.1.3; 2.2.1; 2.3.1; 2.3.2; and 2.3.3 of the 2020-2021 Accountability Report.</p> <p>In compliance with the expectations for the SCGSAH Strategic Plan, this funding request will be evaluated annually and included in the formal assessment plan submitted to the Board of Directors. Measures of success support of comprehensive Outreach initiatives both on the campus and throughout the state. Additional measures include expansion of diversity in full-time permanent employee base.</p>
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What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS	New position
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

**JUSTIFICATION OF
REQUEST**

Based on 82% increase in demand for digital resources for Outreach, Community Partnerships, and Service Learning a Digital Resource Coordinator is needed. The position will develop and implement digital and virtual resources that will be launched for teachers and students statewide. These resources include instructional videos, web-based interactive learning workbooks and learning experiences, and technology driven arts education experiences. Responsibilities include all production aspects of video and web-based resources, including setting creative direction, shooting, editing, graphics, and alignment with the expectations of Governor's School Outreach initiatives. The position will also provide direct teaching outreach services to students in media arts to align with school-wide curricular growth.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Governor's School for Arts and Humanities		
Agency Code:	H640	Section:	9

FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	6
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Increase FTE positions: 3 unclassified positions
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Provide a brief, descriptive title for this request.

AMOUNT	General: \$0 Federal: \$0 Other: \$0 Total: \$0
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What is the net change in requested appropriations for FY 2022-2023? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	3.00
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply: <input type="checkbox"/> Change in cost of providing current services to existing program audience <input type="checkbox"/> Change in case load/enrollment under existing program guidelines <input type="checkbox"/> Non-mandated change in eligibility/enrollment for existing program <input type="checkbox"/> Non-mandated program change in service levels or areas <input type="checkbox"/> Proposed establishment of a new program or initiative <input type="checkbox"/> Loss of federal or other external financial support for existing program <input type="checkbox"/> Exhaustion of fund balances previously used to support program <input type="checkbox"/> IT Technology/Security related <input type="checkbox"/> Consulted DTO during development <input type="checkbox"/> Related to a Non-Recurring request – If so, Priority #
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STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective: <input checked="" type="checkbox"/> Education, Training, and Human Development <input type="checkbox"/> Healthy and Safe Families <input type="checkbox"/> Maintaining Safety, Integrity, and Security <input type="checkbox"/> Public Infrastructure and Economic Development <input type="checkbox"/> Government and Citizens
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ACCOUNTABILITY OF FUNDS	<p>This request is aligned with Strategy I, goal 1, tactics 1, 2, and 3 of the institutional long-range strategic plan 2020-2025. Measures also include alignment with goal 1, strategies 1.1; 1.2; 2.1 and measures 1.1.2; 1.2.3; and 2.1.1 of the 2020-2021 Accountability Report.</p> <p>In compliance with the expectations for the SCGSAH Strategic Plan, this funding request will be evaluated annually and included in the formal assessment plan submitted to the Board of Directors. Measures of success include support and retention of long-term employees. Additional measures include expansion of diversity in full-time permanent employee base.</p>
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What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS	Faculty staff positions
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

**JUSTIFICATION OF
REQUEST**

SCGSAH has been able to absorb the cost of the salaries and employer-related contributions for 3 full-time positions that fill critical roles on the campus. As student and campus needs have grown we have become increasingly dependent on these positions to provide critical support for campus operations. The 3 employees working in these positions have worked in a temporary employee status for several years and the conversion of the 3 positions is made in order to provide permanent status for the employees currently in these positions.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Governor's School for Arts and Humanities		
Agency Code:	H640	Section:	9

FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	7
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Staff Salary to Mirror Teacher STEP increase (1.5%)
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Provide a brief, descriptive title for this request.

AMOUNT	General: \$65,503 Federal: \$0 Other: \$0 Total: \$65,503
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What is the net change in requested appropriations for FY 2022-2023? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	0.00
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply: <input type="checkbox"/> Change in cost of providing current services to existing program audience <input type="checkbox"/> Change in case load/enrollment under existing program guidelines <input type="checkbox"/> Non-mandated change in eligibility/enrollment for existing program <input type="checkbox"/> Non-mandated program change in service levels or areas <input type="checkbox"/> Proposed establishment of a new program or initiative <input type="checkbox"/> Loss of federal or other external financial support for existing program <input type="checkbox"/> Exhaustion of fund balances previously used to support program <input type="checkbox"/> IT Technology/Security related <input type="checkbox"/> Consulted DTO during development <input type="checkbox"/> Related to a Non-Recurring request – If so, Priority #
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STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective: <input checked="" type="checkbox"/> Education, Training, and Human Development <input type="checkbox"/> Healthy and Safe Families <input type="checkbox"/> Maintaining Safety, Integrity, and Security <input type="checkbox"/> Public Infrastructure and Economic Development <input type="checkbox"/> Government and Citizens
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ACCOUNTABILITY OF FUNDS	<p>This request is aligned with Strategy I, goal 1, tactics 1, 2, and 3 of the institutional long-range strategic plan 2020-2025. Measures also include alignment with goal 1, strategies 1.1; 1.2; 2.1 and measures 1.1.2; 1.2.3; and 2.1.1 of the 2020-2021 Accountability Report.</p> <p>In compliance with the expectations for the SCGSAH Strategic Plan, this funding request will be evaluated annually and included in the formal assessment plan submitted to the Board of Directors. Measures of success include support and retention of non-instructional employees. Additional measures include expansion of diversity in full-time permanent employee base.</p>
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What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS	Staff members (non-faculty) at SCGSAH
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

**JUSTIFICATION OF
REQUEST**

Proviso 1A.4 directs the SCGSAH (and other special schools) to adjust the pay of all instructional personnel to the appropriate salary provided by the salary schedules of the school district in which the agency is located. Greenville County teacher salary schedules include a STEP increase of approximately 2% for every year of additional experience for teachers. Consistently, every year, 97% - 98% of SCGSAH instructional personnel return with virtually no turnover in instructional personnel. The extremely low SCGSAH teacher turnover rate contributes greatly to the instructional excellence at the school (and contrasts with the high turnover rate at many other schools). Unlike our local school district, SCGSAH has no taxing authority from which to fund annual STEP increases and must rely on a state appropriation.

A comparable number of SCGSAH employees are non-instructional personnel who are equally committed to the mission of the school, but are not afforded the same benefit of a guaranteed annual STEP increase provided for instructional personnel. The increase in SCGSAH non-instructional personnel payroll due to this request will be \$65,503 (\$54,135 salaries and \$11,368 marginal employer contribution to benefits). The SCGSAH is requesting a base increase of \$65,503 in non-instructional personnel salaries and benefits for FY23 (\$54,135 salaries and \$11,368 marginal employer contribution to benefits) to fund a matching annual STEP increase for instructional employees.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Governor's School for Arts and Humanities		
Agency Code:	H640	Section:	9

FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	9
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Field Liaison-5 Positions from Temp to Perm
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Provide a brief, descriptive title for this request.

AMOUNT	General: \$264,046 Federal: \$0 Other: \$0 Total: \$264,046
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What is the net change in requested appropriations for FY 2022-2023? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	5.00
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply: <input type="checkbox"/> Change in cost of providing current services to existing program audience <input type="checkbox"/> Change in case load/enrollment under existing program guidelines <input type="checkbox"/> Non-mandated change in eligibility/enrollment for existing program <input type="checkbox"/> Non-mandated program change in service levels or areas <input type="checkbox"/> Proposed establishment of a new program or initiative <input type="checkbox"/> Loss of federal or other external financial support for existing program <input type="checkbox"/> Exhaustion of fund balances previously used to support program <input type="checkbox"/> IT Technology/Security related <input type="checkbox"/> Consulted DTO during development <input type="checkbox"/> Related to a Non-Recurring request – If so, Priority #
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STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective: <input checked="" type="checkbox"/> Education, Training, and Human Development <input type="checkbox"/> Healthy and Safe Families <input type="checkbox"/> Maintaining Safety, Integrity, and Security <input type="checkbox"/> Public Infrastructure and Economic Development <input type="checkbox"/> Government and Citizens
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ACCOUNTABILITY OF FUNDS	<p>This request is aligned with Strategy I, goal 1, tactics 1 and 3 of the institutional long-range strategic plan 2020-2025. Measures also include alignment with goal 2, strategies 2.1; 2.2; 2.3; and measures 2.1.1; 2.1.3; 2.2.1; 2.3.1; 2.3.2; and 2.3.3 of the 2020-2021 Accountability Report.</p> <p>In compliance with the expectations for the SCGSAH Strategic Plan, this funding request will be evaluated annually and included in the formal assessment plan submitted to the Board of Directors. Measures of success include securing permanent full-time recruitment staff with specialized arts-training and expertise support all programs and enhance recruitment efforts in all 46 counties of the state. Additional measures include expansion of diversity in employee base with special emphasis on employee support and retention.</p>
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What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF	Five FTE positions currently at 10 months and classified as temporary
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FUNDS

What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST

For several years SCGSAH has continued to absorb the cost of the salaries and employer-related contributions for 5 full-time positions that both recruit students for the school as well as share information about careers in the arts. These front-line Liaisons are vital for student recruitment and personal relationships with individual schools in all 46 counties in South Carolina. Further, these individuals represent the front-line implementation of the school's strategic plan initiatives to increase the reach and diversity of the school. These positions have traditionally worked a 10 month schedule their assistance has become necessary for our summer programs as well. The five employees working in these positions have worked in a temporary employee status for several years and the request is to move these positions to 12-month permanent status for each of the employees currently in these positions.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Governor's School for Arts and Humanities		
Agency Code:	H640	Section:	9

FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	10
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Outreach Program Sustainability
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Provide a brief, descriptive title for this request.

AMOUNT	General: \$295,000 Federal: \$0 Other: \$0 Total: \$295,000
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What is the net change in requested appropriations for FY 2022-2023? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	5.00
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply: <input type="checkbox"/> Change in cost of providing current services to existing program audience <input type="checkbox"/> Change in case load/enrollment under existing program guidelines <input type="checkbox"/> Non-mandated change in eligibility/enrollment for existing program <input type="checkbox"/> Non-mandated program change in service levels or areas <input checked="" type="checkbox"/> Proposed establishment of a new program or initiative <input type="checkbox"/> Loss of federal or other external financial support for existing program <input type="checkbox"/> Exhaustion of fund balances previously used to support program <input type="checkbox"/> IT Technology/Security related <input type="checkbox"/> Consulted DTO during development <input type="checkbox"/> Related to a Non-Recurring request – If so, Priority #
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STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective: <input checked="" type="checkbox"/> Education, Training, and Human Development <input type="checkbox"/> Healthy and Safe Families <input type="checkbox"/> Maintaining Safety, Integrity, and Security <input type="checkbox"/> Public Infrastructure and Economic Development <input type="checkbox"/> Government and Citizens
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ACCOUNTABILITY OF FUNDS	<p>This request is aligned with Strategy I, goal 1, tactics 1, 2, and 3 of the institutional long-range strategic plan 2020-2025. Measures also include alignment with goal 2, strategies 2.2; 2.3 and measures 2.2.1; 2.3.1; 2.3.2; and 2.3.3 of the 2020-2021 Accountability Report.</p> <p>In compliance with the expectations for the SCGSAH Strategic Plan, this funding request will be evaluated annually and included in the formal assessment plan submitted to the Board of Directors. Measures of success include sustaining the statewide impact of Outreach program beyond the grant-funded period of 2021-2024 with 30 partner schools throughout the state.</p>
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What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS	SCGASH would utilize these funds for program sustainability after federal funds have been exhausted.
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

**JUSTIFICATION OF
REQUEST**

The SCGSAH requests funds to sustain its *Spark: Inspiring Tomorrow's Readers Through Drama* initiative beyond the initial three years as supported by the recent ESSER III grant award. The continued partnership with the SC Department of Education and SC Arts Commission will extend the year-round arts integrated program using drama as a catalyst for literacy beyond the initial 30 schools. Five FTE are requested to embed actor-teachers in Palmetto Literacy Project Schools (elementary schools with at least 30% of the student population not meeting reading benchmarks) around the state where they will work alongside teachers and staff to integrate drama and story into the daily curriculum, the after-school curriculum, and summer Read to Succeed intensives.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Governor's School for Arts and Humanities		
Agency Code:	H640	Section:	9

FORM C – CAPITAL REQUEST

AGENCY PRIORITY	2
<i>Provide the Agency Priority Ranking from the Executive Summary.</i>	
TITLE	Residence Hall Renovation
<i>Provide a brief, descriptive title for this request.</i>	
AMOUNT	\$10,000,000
<i>How much is requested for this project in FY 2022-2023? This amount should correspond to the total for all funding sources on the Executive Summary.</i>	
CPIP PRIORITY	Priority 1 of 3 in CPIP Plan FY 2022-2023 and Priority 4 of 6 in overall CPIP plan this was entered in the CPIP plan in 2020.
<i>Identify the project's CPIP plan year and priority number, along with the first year in which the project was included in the agency's CPIP. If not included in the agency's CPIP, please provide an explanation. If the project involves a request for appropriated state funding, briefly describe the agency's contingency plan in the event that state funding is not made available in the amount requested.</i>	
OTHER APPROVALS	None
<i>What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, SFAA, etc.)</i>	
LONG-TERM PLANNING AND SUSTAINABILITY	<p>No other funds have been invested in this project.</p> <p>Renovations to the Smith Residence Hall are centered on the students that will live in the space. Student expectations of on-campus housing facilities have grown immensely since the campus opened. As such, the current building hampers the attraction and retention of students. The renovated facility will serve students as their home while away from home, providing an improved environment for studying, socializing, and growing.</p> <p>Expected useful life for room renovations is estimated at 20 years.</p> <p>Expected useful life for new & replacement carpeting, paint, etc. is estimated at 10 years.</p>
<i>What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured? What is the agency's expectation with regard to additional annual costs or savings associated with this capital improvement? What source of funds will be impacted by those costs or savings? What is the expected useful life of the capital improvement?</i>	
	<p>Smith Residence Hall is the single campus housing facility with a capacity of 238 students. The structure opened in 1999 and was last renovated in a cycle completed in 2010. Fixtures, floor coverings, and room furnishings have endured over 20 years of daily use during the traditional school year and summer programs. Due to changes in best practices for student housing, constant use, and general wear and tear, the building is again due for significant upgrades and renovations. Sections of the building, including student bathrooms and common areas, have outlasted their functional lifespan. The building has served our programs well for over two decades, but it requires significant structural renovation to ensure functional and efficient operations.</p> <p>The Health and Wellness Offices, Student Life Office, as well as recreational and study spaces are located in the building are long overdue for upgrades. These critical units, and the staff who manage these areas, are essential to meeting student needs and enhancing students' out-of-classroom experiences and allows for better engagement with their artistic and academic work. There have been minor improvements with regard to ADA compliance in the residence hall to date, but considering the level of accessibility</p>

SUMMARY

and security for expanded populations that is expected at residential high schools, it is necessary to bring our accessibility up to the expected standard throughout the campus.

Provide a summary of the project and explain why it is necessary. Please refer to the budget guidelines for appropriate questions and thoroughly answer all related items.

Agency Name:	Governor's School for Arts and Humanities		
Agency Code:	H640	Section:	9

FORM C – CAPITAL REQUEST

AGENCY PRIORITY	3
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Dining Hall Expansion and Furniture Replacment
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Provide a brief, descriptive title for this request.

AMOUNT	\$1,025,900
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How much is requested for this project in FY 2022-2023? This amount should correspond to the total for all funding sources on the Executive Summary.

CPIP PRIORITY	Priority 2 of 3 for FY 2022-2023 Priority 5 of 6 in overall CPIP
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Identify the project's CPIP plan year and priority number, along with the first year in which the project was included in the agency's CPIP. If not included in the agency's CPIP, please provide an explanation. If the project involves a request for appropriated state funding, briefly describe the agency's contingency plan in the event that state funding is not made available in the amount requested.

OTHER APPROVALS	None
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What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, SFAA, etc.)

LONG-TERM PLANNING AND SUSTAINABILITY	<p>Renovations to the Dining Commons area are centered on the students that must eat three meals daily in that space. Student expectations of on-campus housing facilities have grown immensely since the campus opened. As such, the current building hampers the attraction and retention of students. The renovated facility will serve students as their home while away from home, providing an improved environment for healthy meals, socializing, and growing.</p> <p>Expected useful life for dining room renovations is estimated at 20 years. Expected useful life for new & replacement of flooring, furniture, paint, etc. is estimated at 10 years.</p>
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What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured? What is the agency's expectation with regard to additional annual costs or savings associated with this capital improvement? What source of funds will be impacted by those costs or savings? What is the expected useful life of the capital improvement?

	<p>The SCGSAH dining hall is rated to accommodate only 75 people. The combination of a student population of 238 and approximately 75 employees that dine on campus each day, the total far exceeds the hall's capacity. The current dining facilities are not readily usable by students with mobility challenges and does not meet current standards for accessibility. As the school seeks to have a more diverse student population, it is essential that this space meet the needs of all students. Having maintained the original furnishings that are over 20 years old, the dining area is outdated and institutional. Significant expansion of the dining space with furniture replacement is necessary at this time.</p> <p>In 2016, SCGSAH engaged an architect to provide schematic plans for a dining hall expansion. The same year, SCGSAH food service provider, Aramark, donated \$210,000 toward the expansion of the dining hall. Most recently, an architect was engaged to update these plans and provide more comprehensive cost estimate for this project and concomitant relocation of offices associated with the expansion of the dining area. Total owner expenses, furniture, fixtures and equipment and professional fees estimate is</p>
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SUMMARY

\$1,235,900. Subtracting the \$210,000 donation from Aramark, leaves \$1,025,900 to be requested from state appropriations.

Provide a summary of the project and explain why it is necessary. Please refer to the budget guidelines for appropriate questions and thoroughly answer all related items.

Agency Name:	Governor's School for Arts and Humanities		
Agency Code:	H640	Section:	9

FORM C – CAPITAL REQUEST

AGENCY PRIORITY	8
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Gymnasium Renovation Upgrade
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Provide a brief, descriptive title for this request.

AMOUNT	\$400,000
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How much is requested for this project in FY 2022-2023? This amount should correspond to the total for all funding sources on the Executive Summary.

CPIP PRIORITY	Priority 3 of 3 in FY 2022-2023 and Priority 6 of 6 in overall CPIP
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Identify the project's CPIP plan year and priority number, along with the first year in which the project was included in the agency's CPIP. If not included in the agency's CPIP, please provide an explanation. If the project involves a request for appropriated state funding, briefly describe the agency's contingency plan in the event that state funding is not made available in the amount requested.

OTHER APPROVALS	None
------------------------	------

What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, SFAA, etc.)

LONG-TERM PLANNING AND SUSTAINABILITY	<p>No other funds have been invested in this project.</p> <p>Renovations to the Gymnasium are centered on safety and the students ability to utilize the space for both recreational activities, performance venues, and meeting space. Student expectations of on-campus facilities have grown immensely since the campus opened. As such, the current building hampers the attraction and retention of students. The renovated facility will serve students by providing an improved environment for physical activities, classroom and performance venues as well as large group meeting space enhancing students' out of classroom spaces allows for better engagement with their artistic work.</p> <p>Expected useful life for gymnasium renovations is estimated at 20 years. Expected useful life for new & replacement flooring, paint, etc. is estimated at 10 years.</p>
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What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured? What is the agency's expectation with regard to additional annual costs or savings associated with this capital improvement? What source of funds will be impacted by those costs or savings? What is the expected useful life of the capital improvement?

	<p>The campus gymnasium serves as a multipurpose instructional space and is utilized for many campus activities on nearly a daily basis. As a result, the gym floor, which has not been refurbished since the gym was constructed in 2000, is showing wear and is in need of refurbishment. The condition of the floor has become a safety issue with a 'divot' in the main court area, thus requiring the space to be covered with various materials not made to fit the floor.</p> <p>In order to accommodate curricular needs, the school would like to upgrade the floor to a rubberized surface that will support needs in the dance and drama departments for modern dance classes and movement classes. There have been curricular changes that provide more holistic training in both dance and drama, and current studio space has been a limitation. The upgrading of cost-efficient safety lighting and bleachers for shared space would allow space conversation. By converting existing space into an area that could serve multiple purposes, we will be able to avoid the much more considerable costs associated with constructing new studio space.</p>
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SUMMARY

Provide a summary of the project and explain why it is necessary. Please refer to the budget guidelines for appropriate questions and thoroughly answer all related items.

Agency Name:	Governor's School for Arts and Humanities		
Agency Code:	H640	Section:	9

FORM E – AGENCY COST SAVINGS AND GENERAL FUND REDUCTION CONTINGENCY PLAN

TITLE	Agency Cost Savings and General Fund Reduction Contingency Plan
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AMOUNT	\$270,876
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What is the General Fund 3% reduction amount? This amount should correspond to the reduction spreadsheet prepared by EBO.

ASSOCIATED FTE REDUCTIONS	Three FTE's with Salary and fringe totaling approximately \$150,000 <i>Note* average salary/FTE \$36,666</i>
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How many FTEs would be reduced in association with this General Fund reduction?

PROGRAM / ACTIVITY IMPACT	<p>The majority of General Fund operating expense is personnel related. The estimated \$150,000 reduction in personnel indicated above (without impacting academic and residential life areas) would shift the remaining expense reductions to be obtained through reduction of Other Operating Expenses by 9.5%.</p> <p>Three FTE staff reductions would reduce maintenance and service and administrative capacity. Some functions would see a reduction in service levels of maintenance and cleaning services. Administrative functions would be spread among other employees.</p>
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What programs or activities are supported by the General Funds identified?

SUMMARY	<p>SCGSAH's highest priority is to continue delivering the high quality academic and artistic education for students. SCGSAH continually monitors personnel and other operating expenses and forecasts fiscal year end results. Fiscal analysis and forecasting assist in determining when and if carry forward funds are needed to support our commitment to quality education. Part of the analysis process involves consideration of economic impacts including reductions.</p> <p>In priority order for consideration of reduction in expenditures:</p> <p>Review of operational and support services that could be reduced to minimize impact on academic and artistic education programs</p> <p>Review of non-instructional programs that will not impact academic and artistic education programs</p> <p>Delay hiring of open positions – non-instructional related</p>
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Please provide a detailed summary of service delivery impact caused by a reduction in General Fund Appropriations and provide the method of calculation for anticipated reductions. Agencies should prioritize reduction in expenditures that have the least significant impact on service delivery.

**AGENCY COST
SAVINGS PLANS**

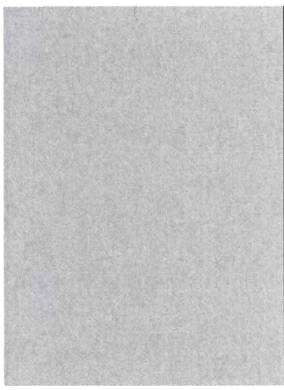
SCGSAH will implement expense reductions first in service and administrative areas as detailed above. Remaining expenditures will be reviewed to ensure that funds are being spent on essential educational needs corresponding to the agency's most recent accountability report.

What measures does the agency plan to implement to reduce its costs and operating expenses by more than \$50,000? Provide a summary of the measures taken and the estimated amount of savings. How does the agency plan to repurpose the savings?

Agency Name:	Governor's School for Arts and Humanities		
Agency Code:	H640	Section:	9

FORM 1 - REGULATORY COST AND BURDEN TO BUSINESSES AND CITIZENS

TITLE	None to Submit <hr/> Provide a brief, descriptive title for this request.
EXPECTED SAVINGS TO BUSINESSES AND CITIZENS	None <hr/> What is the expected savings to South Carolina's businesses and citizens that is generated by this proposal? The savings could be related to time or money.
FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply: <input type="checkbox"/> Repeal or revision of regulations. <input type="checkbox"/> Reduction of agency fees or fines to businesses or citizens. <input type="checkbox"/> Greater efficiency in agency services or reduction in compliance burden. <input type="checkbox"/> Other
METHOD OF CALCULATION	None <hr/> Describe the method of calculation for determining the expected cost or time savings to businesses or citizens.
REDUCTION OF FEES OR FINES	SCGSAH charges minimal fines and fees. Students' tuition and housing are provided by state appropriations. Students pay food service fees. <hr/> Which fees or fines does the agency intend to reduce? What was the fine or fee revenue for the previous fiscal year? What was the associated program expenditure for the previous fiscal year? What is the enabling authority for the issuance of the fee or fine?
REDUCTION OF REGULATION	SCGSAH promulgates no regulations. <hr/> Which regulations does the agency intend to amend or delete? What is the enabling authority for the regulation?
SUMMARY	SCGSAH has minimal opportunity to reduce cost and burden to business or citizens



Provide an explanation of the proposal and its positive results on businesses or citizens. How will the request affect agency operations?

Document Year	Entry Document Type	Fiscal Year	Budget Type	Fund	Funds center	Commitment item	Functional Area	Funded Program	Total of Transactions in Local Currency
2022	CFWD	2022	Carryforward Special Items	10010000	H630P00010	512001	H630_0098	7001.000000.000	\$ 1,394,913.04
2022	CFWD	2022	Carryforward Special Items	10010000	H630P00010	561000	H630XS19C	9800.060100X000	\$ 1,213.39
2022	CFWD	2022	Carryforward Special Items	10010000	H630P00010	561000	H630X0S08	9803.630000X000	\$ 276.32
2022	CFWD	2022	Carryforward Special Items	10010000	H630P00010	561000	H630X0S02	9803.770000X000	\$ 171.13
2022	CFWD	2022	Carryforward Special Items	36340000	H630P00010	561000	H630X3810	9803.810000X000	\$ 1,745.95
2022	CFWD	2022	Carryforward Special Items	36340000	H630P00010	561000	H630X3850	9803.850000X000	\$ 324.82
2022	CFWD	2022	Carryforward Special Items	43B10000	H630P00010	512001	H630_0111	7001.000000.000	\$ 656.74

\$ 1,399,301.39

FY 2022 Employee (FTE) Summary

FY 2022 FTE Authorization: General Fund 86.10; Other Funds 1.25; Total 87.35

FY2022 SCGSAH employs:

- 87 Full time employees, some of which are 10-month employees
- 84 Temporary employees

FY2023 budget request includes two additional classified General Fund FTE positions; three unclassified faculty/staff positions; and five classified Field Liaisons positions. If appropriated, total General Fund FTE positions will be 98.10 and total FTE positions will be 99.35.

The two classified positions would be the only new requested positions: Athletic & Activities Coordinator and the Digital Resource Coordinator positions.

The three unclassified positions that would move current temporary faculty/staff positions to full time equivalents and would be of no cost to the state since the school has been absorbing these costs for several years.

The five classified Field Liaison positions would be to move the current temporary 10 month employees to full time equivalents and the costs incurred includes moving those positions from 10 month to 12 month positions.

On Wednesday, December 1st SCGSAH met with Human Resources officials from the Department of Administration (Cheryl Hinson, Eugenia Howard, Kevin Paul, and Earl Taylor) to review these requests. Each position was vetted by this team and approved as submitted.



November 29, 2021

House Ways and Means Committee
Representative G. Murrell Smith, Jr.
Chairman
525 Blatt Bldg
Columbia, SC 29201

Transition Plan Report

H. 4100: General Appropriations Bill for Fiscal Year 2021-2022

SECTION 1 - H630 - DEPARTMENT OF EDUCATION

1.100 (SDE: Governor's Schools Transfer Plan) *The Governor's School for the Arts and Humanities (SCGSAH) and the Governor's School for Science and Mathematics (SCGSSM) shall each work with the Department of Administration (DOA), Executive Budget Office, in consultation with the Department of Education (SDE), to develop a plan to operate their school independently from the Department of Education. The plans should include, but are not limited to, proposed program structure, the amount of personal services, operating expenses, and employer contributions funding which will be transferred from the Department of Education, and personnel required to perform human resource and accounting functions. A report shall be submitted to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee and the Governor by December 1, 2021.*

August to October monthly meetings with SCGSSM, DOA, and SDE to determine exactly what services SDE currently provides for each school and what will need to be provided by DOA or each school after the transfer.

November 2nd-met with both SCGSSM and Department of Administration Team (Budget, Finance, IT, Procurement Divisions) to discuss the transition, costs, and development of a Project Plan for both SCGSAH and SCGSSM. The Project Plan is a formalized Office of Resilience Restructuring process that each school would be required to complete prior to the transfer of duties and typically takes up to six months to complete all the requirements.

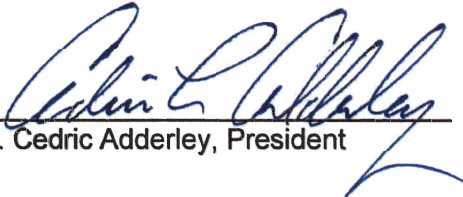
November 5th-met with SCGSSM at John de la Howe to determine what DOA currently provides to John de la Howe and how that could translate to the other two Governor's schools.

November 17th-met with DOA, Steven Lake (Director of Administration Services). After complete review of what SDE currently provides and much discussion his recommendation is to use DOA services during the transition year with a goal toward self-sufficiency when/where possible. This will allow time to partner and determine what duties are appropriate for the DOA and what duties (if any) are appropriate for the school to perform. It allows DOA to provide direct services currently being performed by SDE for Budget, Finance, IT, Procurement and Human Resources during the transition year while providing full training to the school's current staff as to each process performed. It allows DOA the opportunity to access and recommend

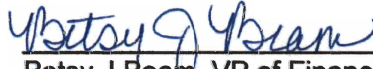
self sufficiency is warranted.

Budget Requested Cost: \$260,590 to be transferred from SCDE to allow SCGSAH to provide DOA payments monthly beginning 7/1/22. *Budget Cost provided to SCGSAH by DOA based on services to be provided.*

Recommendation of DOA and SCGSAH: *Utilize the administrative services from DOA during the initial transition year with a goal of self sufficiency if when appropriate.*



Dr. Cedric Adderley, President



Betsy J Beam, VP of Finance / Administration

Cc: Molly Spearman, Superintendent, Department of Education
Steven Lake, Director of Administrative Services, Department of Administration

Fiscal Accounting Procedures Performed on Behalf of GSAH

Fiscal Accounting Manager (Lori)

- ❖ Process yearly reporting packages on GSAH's behalf
- ❖ Update yearly travel report per CG's request
- ❖ Assign SCEIS user roles when requested
- ❖ Assist with yearly responses for AUP and ACFR (formerly known as CAFR) audits
- ❖ Approve deposits created by AR Analyst on behalf of GSAH
- ❖ Complete roles below on behalf of Accounts Payable Supervisor (during absences)

Accounts Payable Supervisor (JC)

- ❖ Approve payments via direct payment (to include payments processed to Enterprise Rental) entered via ECC Production (SCEIS)
- ❖ Complete vendor applications when requested
- ❖ Liaison between CG's office and school related to questions on payments processed
- ❖ Add new vendors to SCEIS vendor file
- ❖ Notify Governor's School of documents on the SCEIS error file related to budget errors (when applicable)

Accounts Payable Staff (JC, B Coogler, B Henderson, B Green)

- ❖ Process payments via purchase order or direct payment, or funds reservations
- ❖ Process payments related to capital projects
- ❖ Process requests for employee reimbursements, travel reimbursements, and registration or membership fees
- ❖ Process payments for tax levies (payable to DOR and vendor when applicable – processing two payments (one to DOR and other to the vendor))
- ❖ Add sales & use tax to applicable documents
- ❖ Process any invoices received via IDT (Interdepartmental Departmental Transfer)
- ❖ Scan all documents via Onbase prior to processing
- ❖ Process applicable documents as prior year payables or prepaid expenses
- ❖ Process monthly BOA payments for items purchased via agency credit card (to include hotel accommodations, airfare and registration fees)
- ❖ Process requests related to teacher supplies/materials
- ❖ Process monthly fuel purchases incurred with agency issued Pcard
- ❖ Ensure POs are closed at yearend

Assets (Anthony)

- ❖ Review, monitor and enforce agency and state asset procedures to include Capitalization policies
- ❖ Provide guidance on asset policies and procedures
- ❖ Process shopping carts by adding asset numbers to eligible items
- ❖ Manually add fixed assets to SCEIS outside the shopping cart process
- ❖ Create assets in SCEIS using the correct asset class
- ❖ Ensure all fixed assets receive an asset tag
- ❖ Direct SCEIS AM (Asset Management)
 - Create and Display an Asset Shell
 - Create Sub Assets
 - Change, Display, Block, Reverse and Delete an Asset.
 - Use SCEIS T-Codes (Transaction codes) ABZON, ABUMN and ABGF.
 - Run and understand SCEIS reports ZGLA (Trial Balance), S-ALR_87012056 (Unposted assets), Asset History Report, Asset Acquisitions Report and Asset Retirements Report.
 - Capital lease Functionality
 - Also adding assets and sub assets in SCEIS
- ❖ Retire assets and maintain appropriate documentation for yearly audits
- ❖ Review, monitor, and provide guidance related to State Surplus and donations
- ❖ Conduct yearend inventory
- ❖ Ensure Capital Projects (typically construction) are closed and settled when complete
- ❖ Review SCEIS reports related to construction bi-annually
- ❖ Review and process monthly sales & use tax payments (for A/P and P-Cards)

Accounts Receivable (Jenny)

- ❖ Receipt and post bank deposits
- ❖ Advise and/or determine appropriate revenue codes (depending on deposit type)
- ❖ Issue refunds made via credit card or previous deposits
- ❖ Request checks to be returned to agency vs being mailed directly to vendor (to include additional documentation or because the school asked)
- ❖ Process returned checks related to mon-sufficient funds (NSF)
- ❖ Stop payment/reissue checks lost or stolen during mailing
- ❖ Cancel checks when payment should not go out or duplicate payments
- ❖ Create IDT billings via SCEIS for sale of state property (State Surplus) and insurance claims (Insurance Reserve)
- ❖ Assist with audit requests
- ❖ Move quarterly EIA payments to appropriate account

SCGSAH FY 2022 Appropriation Approved Projects				
Project	Amount	Additional Needed from General Fund	Status	
Chiller and Boiler Replacement	\$415,000.00		JBRC approved in December/Scope to be to State Engineer for approval prior to January 30th	
HVAC Split System Replacement	\$150,000.00		JBRC approved in December/Scope to be to State Engineer for approval prior to January 30th	
IT Server Replacement	\$90,000.00	\$11,400.00	SCDE - IT approval on December 20th; using state contract vendor and expected completion by mid-February	
GSAH Drama Theatre Lighting	\$66,300.00		Bid Solicitation expected in February/New scope just completed based on updated prices due to supply chain availability	
GSAH Dance Studio Floor Upgrade	\$86,000.00	\$7,000.00	Bid solicitation completed November and construction began January 4th with expected completion no later than January 21st	
SCGSAH FY 2021 Appropriation Approved Projects				
Elevator Upgrade for Residence Hall	\$155,000.00	\$77,000.00	Project had to be rebid and re-approved by JBRC due to lack of sufficient funds. SCGSAH added \$77,000 from General Funds to cover the additional costs and received approval from JBRC. Process completed in August 19th. Because of supply chain issues project could not begin until January, 2022 with completion in 90 days or less.	

2020 Agency Debt Collection Report

Proviso 117.33

In order to ensure accurate reporting for agency comparison, submit only the total amount of outstanding receivables still on agency books, which are 60 days or older as of December 31, 2020.

DO NOT INCLUDE DEBT PREVIOUSLY WRITTEN-OFF.

Agency Name/Number: SC Governor's School for the Arts and Humanities (H64)

Contact Person/Position: Faye M. Schober, VP Finance and Administration

Email address: fayeschober@scgsah.org

Phone Number: (864) 282-3738

Total agency receivables (to include those that are past due) as of 12/31/20	\$0
Total agency receivables 60 days, or older, as of 12/31/2020 (see chart below for a breakout of receivables)	\$15,977.95
Total amount of debt written off by agency during calendar year 2020. (DO NOT INCLUDE IN ABOVE TOTAL)	\$0

Categorization of Debt (Add lines as needed)	
Student Receivables	\$
Loans Receivables	\$
Departmental Receivables (Non-governmental: Contracts, grants, other entities, foundations)	\$
Fees and Fines	\$15,977.95
Returned Checks	\$
Patient Receivables	\$
Other (please specify):	\$
Other (please specify):	\$
Other (please specify):	\$
Other (please specify):	\$
Other (please specify):	\$

Does the agency participate in the Worthless Check Program through the Circuit Solicitor's Office? (Choose One)	Yes <input checked="" type="checkbox"/> X	No <input type="checkbox"/>
Does the agency use the DOR set-off program? (Choose One)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> X
Does the agency use the DOR GEAR program? (Choose One)	Yes <input checked="" type="checkbox"/> X	No <input type="checkbox"/>

Does the agency use outside collection agencies? (Choose One)	Yes ____	No <u>X</u>
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Please answer the following questions to develop ‘lessons learned’ and statewide trends to be shared, **without attribution**, with all agencies.

- **Biggest issues the agency faces with collection of aged receivables:**

SCGSAH does not have any receivables on its books. In collection of debt, non-payment or late payment of student food service fees is the biggest issue.

- **Agency practices for collections that have proven effective:**

Phone calls, e-mails, letters and eventually the use of GEAR

- **Feedback on DOR’s Collection programs or Solicitor’s Worthless Check Units, if applicable:**

SCGSAH uses the GEAR program it has been successful.

Summary of collection practices (Required by proviso):

In order to assist other agencies with collection efforts, provide a summary of collection practices and aged date each step is implemented. If known, an approximate percentage of recovery at each phase.

The SCGSAH Vice President for Finance and Administration performs the collections function. The debtor is first contacted by mail and phone to determine any extenuating circumstances. If there are no mitigating circumstances, we attempt to work out a payment plan. If the debt remains unpaid, there is a progression of calls and letters. About 75% of the debt is usually collected at this point. If these efforts fail, SCGSAH uses the state GEAR program to collect any remaining unpaid debt. Collection success by phase varies from year-to-year. GEAR usually eventually recovers nearly all the remaining debt. Usually, over 90% of the original amounts owed are recovered.

Narrative to explain uniqueness of agency receivables categories or collection efforts (Optional):

SCGSAH has no receivables on its books. SCGSAH debt consists of past due food service fees, residence hall damage assessments, fines, and iPad losses or damage.

August 30, 2021

The Honorable Hugh K. Leatherman, Sr.
Chairman, Senate Finance Committee
111 Gressette Building
South Carolina Senate
Columbia, SC 29201

The Honorable G. Murrell Smith, Jr.
Chairman, House Ways and Means Committee
525 Blatt Building
South Carolina House of Representatives
Columbia, SC 29201

Dear Chairmen Leatherman and Smith:

The following data are the SC Governor's School for the Arts and Humanities Fines and Fees Report for FY 2020-2021 due under FY 2021 Proviso 117.71.

Authorizing Proviso: Part 1B, Dept. of Education 1.29 (FY 2020-2021 numbering)

Amounts Received by Source:

Tuition and Student Fees (1):	\$171,625
Facilities Rentals:	5,700
Misc. Revenue (2):	16,773

- (1) Summer program tuitions. The high school residential program does not charge tuition.
(2) Miscellaneous Revenue includes application fees and residence hall damage collections.

Purpose for which the Funds were expended:

Tuition and Student Fees: For summer program faculty, staff and supplies and also room and meals for students attending the summer programs.

Facility Rentals: For staff and utilities to accommodate outside groups' performances and meetings at the School.

Miscellaneous Revenue: Primarily to replace or repair residence hall damages caused by departing students and to offset costs of applications and auditions for summer and high school residential program candidates.

SC Governor's School for the Arts and Humanities
Fine and Fees Report FY 2018-2019

No funds were transferred to the general fund.

No funds transferred to another entity.

Please let me know if you need any additional information.

Sincerely,

Copy

Betsy J Beam
Vice President, Finance and Administration
SC Governor's School for the Arts and Humanities
15 University Street
Greenville, SC 29601
Phone: (864) 282-3738
e-mail: BetsyBeam@scgsah.org



June 21, 2021

The Honorable G. Murrell Smith, Jr., Chairman
House Ways and Means Committee
525 Blatt Building
Columbia, SC 29201

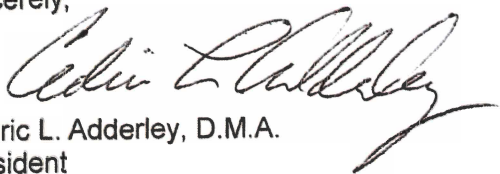
Dear Representative Smith:

Proviso 1.59 indicates that school districts must permit the South Carolina Governor's School for the Arts and Humanities to collaborate with individual schools and their staff to share information with students and families about the educational opportunities offered at the Governor's Schools. In accordance with this requirement, we must submit to the Chairman of the House Ways and Means Committee and the Chairman of the Senate Finance Committee reports indicating the results of the *Governor's Schools Informational Access to Students* for the previous fiscal year.

The Governor's School for the Arts and Humanities is pleased to report that we have enjoyed full and unrestricted access to students in all school districts throughout the state of South Carolina as prescribed by the Proviso 1.60.

As always, I thank you for your continued support of the Governor's School for the Arts and Humanities and am available at your convenience if additional information is required.

Sincerely,



Cedric L. Adderley, D.M.A.
President